



## Welfare Grant Application

Completed form must be received by March 31, 2024 to be considered for the Spring Campaign. Incomplete applications will not be considered. Late applications will not be considered.

Submit by mail to MCSC, Attn: 2nd VP, P.O. Box 10284, Ft. Irwin, CA 92310 or by email to [secondvp@mcscftirwin.org](mailto:secondvp@mcscftirwin.org)  
Applicants must provide a contact email address to ensure questions pertaining to the application may be addressed.

**\*\*If you received an MCSC Grant in the 2023 Fall Campaign, you may not apply for the 2024 Spring Grant.\*\***

Payments of awarded Welfare grants must be deposited within 90 days of receipt of check. Once deposited, **please return the one page Welfare Grant Report at your earliest convenience.** The report will include a summary of funds received and used, if items were purchased and when, and will also include benefits of awarded funds if appropriate. It is important that the MCSC and the Welfare and Scholarship Committees understand how your grant benefited your organization and community. **Welfare grants awarded must be used for requested purposes.** If your organization has no further use of the requested funds for project/item(s)/program, funds received must be returned to the MCSC so that the future needs of other organizations may be served. **If funds are not deposited within 90 days, the monies must be returned or the check will have an immediate "stop-payment." Failure to return the Welfare Grant Report may result in your organization's inability to apply for Welfare through the MCSC for one year.** HBB's will be awarded no more than \$500 for several items or up to \$750 toward the purchase a singular item. MCSC board members are ineligible to apply.

Please complete the following information. Respond in the space provided or provide an attached narrative that responds to each of the questions. For maximum consideration, please provide detailed responses and supporting documentation. Military adjacent organizations (e.g. SFRG's, PWOC, CWOC, etc.) must submit a legal review with your application. All other organizations and businesses operating on post must provide their Fort Irwin Approval to Conduct Business Letter. If requesting a donation for a national organization, please submit a copy of the organization mission statement.

**\*All sections must be completed**

Name of Requesting Organization	
Grade Level (if a teacher)	
Address of Requesting Organization (This is where the check will be mailed)	
City, State, and Zip Code	

<b>Organization / Business Name - the check will be made out to the name provided. Checks will not be made out to individuals.</b>	
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Point of Contact	
Phone Number	
Email Address	
Amount Requested	

1. Briefly indicate the purpose of your organization and its benefit to the Fort Irwin Community. If you are a small business, please include an estimated PCS date. (This information will not hinder you from receiving a grant).
2. Explain in detail why your group or organization would benefit from this donation. If requesting a specific item or service, attach a description with a picture from a website or catalog and/or a quote from the intended service provider. Provide a specific cost amount. If more than one item is included on this welfare request, please provide a cost breakdown for each item/service for which this application is being made. MCSC will not grant funding for a fundraising event or for fundraising supplies.
3. What other sources of funds/fundraising are available to your group or organization? Have you attempted/exhausted other means of fundraising?
4. To what extent are military families served by your organization?

**\*Signature required to be considered complete.**

If requesting funds on behalf of a classroom or school, please provide the signature of the school's principal to verify knowledge of the request/report:	
If requesting funds on behalf of a military unit, informal fund or SFRG, please provide the signature of the unit's 05-level Commander to verify concurrence with the request/report (submit legal review with the application).	
If requesting funds on behalf of an organization that is not a school or military unit please provide signature of the organization's leadership.	
Date Submitted	